



## **CALL FOR PROPOSALS**

### **CIVIL SOCIETY ORGANIZATION TO SUPPORT THE PROJECT 'CIVIL SOCIETY ORGANIZATIONS AS ACTORS OF GOVERNANCE AND DEVELOPMENT' CFP# 202103CAPRI**

Under the European Union Thematic Programme "Civil Society Organizations and Local Authorities 2014 – 2020", the Caribbean Policy Research Institute (CAPRI), received European Union funding to implement actions under the theme 'Civil Society Organizations (CSOs) as Actors of Governance and Development.' The overall objective is to enable CSOs to engage as actors of governance and development at the country level.

CAPRI is inviting your organization to submit a proposal aimed at supporting CAPRI in meeting the objective of the action. The proposal will be evaluated and if shortlisted, your organization will be invited to give a live pitch of the proposal for a maximum of 10 minutes, on Instagram. Each pitch will be evaluated, and one organization selected to receive EUR 17,000 in funding. If your organization currently receives funding from the EU under this theme (CSOs as Actors of Governance and Development), it is not eligible to receive funding.

Your organization shall be an active CSO such as a community-based organization or other non-profit, non-state legal entity operating at the community level, established in Jamaica, and operating on an independent and accountable basis.

#### **1. ACTIVITIES ELIGIBLE FOR FINANCIAL SUPPORT**

The specific activities which are eligible for funding are to be in line with the theme of the project and include:

1. Provision of research/data to support one or more of the policy topics being researched by CAPRI:
  - a. Implications for Women's Investment in Higher and Continuing Education for Their Labour Market Participation

- b. Care Economy I: Unpaid Care Work vs Forgone Paid Productive Work: A Cost Benefit Analysis
  - c. Care Economy II: Prospects, Feasibility and Design of Support Programmes for Workers with Care Needs
  - d. Women in Crime
2. Research on the impact of Covid-19 on issues which are in line with the theme of the project

The proposal shall include:

1. Valid Tax Compliance Certificate
2. Valid Certificate of Registration of a Registered Charitable Organization, proving registration for more than five years
3. Proof of research undertaken in the last 5 to 10 years
4. Last financial statement (audited or in-house)

The proposal shall be submitted by email to [info@capricaribbean.org](mailto:info@capricaribbean.org) by midnight, Friday, May 14, 2021. Questions on the CFP are to be sent to [info@capricaribbean.org](mailto:info@capricaribbean.org)

## **2. FINANCIAL SUPPORT TO BE GIVEN**

Financial support of EUR 17,000 is available. Co-financing is not required from your organization. Funding will be for a maximum of eight months.

## **3. THE OBJECTIVES AND RESULTS TO BE OBTAINED**

The objectives of CAPRI's research papers to which your proposal should contribute to, are to enhance governance and accountability in the areas of gender equality and youth, by stimulating policy innovation and improving the responsiveness of policies in these areas. The estimated results to be obtained from by CAPRI's research papers to which your proposal should contribute to are: strengthened governance framework and targeted interventions for vulnerable youth; gender-specific social policy changes; greater accountability on the part of policy-making and implementing bodies; a more inclusive and participatory policy process; and ultimately an improved and more inclusive and sustainable Jamaican economy.

The eligible activities include but are not limited to:

- carrying out surveys and assessments with different methods
- collection of primary data from target groups not available from official sources

- organization of focal groups
- discussion seminars
- interviews with key and influential people at the local level
- social mapping
- case studies
- comparative analysis
- any other activity that provides useful and original material to support the research carried out by CAPRI

The following types of action are ineligible:

- actions concerned only or mainly with individual sponsorships for participation in workshops, seminars, conferences and congresses;
- actions concerned only or mainly with individual scholarships for studies or training courses; one-off conferences
- actions which consist exclusively or primarily in capital expenditure;
- support to political parties;
- actions involving proselytism

The following costs are ineligible:

- debts and debt service charges (interest);
- provisions for losses or potential future liabilities;
- costs declared by the beneficiary (ies) and financed by another action or work programme receiving a European Union grant;
- purchases of land or buildings
- currency exchange losses;
- credit to other parties.
- salary costs of the personnel of national administrations

#### **4. INSTRUCTIONS**

Respond to the following in the order requested. The answers should be concise and clear.

- a. Describe the activities to be undertaken
- b. Give the reasons why your organization selected the activities or research topic(s)
- c. Explain how the activities or research topic (s) will contribute to achieving the objectives of the action
- d. Using CAPRI's concept note template (see Annex1), provide a concept note, 2- 3 pages long, on the policy topic(s) to be researched.

- e. Describe the organization’s ability to carry out the activities/research which will pursue the objectives (provide examples of relevant activities/projects/research that highlight the experience)
- f. Provide a budget in EURO using the template in Annex II, with justification in the notes section, for each proposed expenditure, that shall not exceed the financial support available

## 5. THE EVALUATION PROCESS

To ensure transparency in the selection process, an evaluation panel will be established by CAPRI comprising of the Project Manager and/or the Communications Officer, a representative of the executive team, a researcher, and an external independent stakeholder. Each submitted proposal will be scored out of 20 to determine the shortlist. The live pitch will be scored out of 90.

A grant contract will be prepared between the selected CSO/NGO and CAPRI to indicate:

- o Payment arrangements
- o Narrative and financial reporting requirements
- o Implementation period

## 6. SCORING

### EVALUATION GRID

Section	Maximum Score
<b>1. Relevance of the proposal</b>	<b>10</b>
1.1. How relevant is the proposal to the theme and objectives of the action	8
1.2. Does the proposal contain particular added-value elements (e.g. innovation, best practices)?	2
<b>2. Design of the proposal</b>	<b>5</b>
2.1. Are the activities/research proposed appropriate, practical, and consistent with the envisaged outputs and outcome(s)?	5
<b>3. Budget</b>	<b>5</b>
3.1. Are the activities appropriately reflected in the budget?	5

Maximum total score

20

Category	Scoring Criteria	Total Points	Score
Organization (25 points)	Introduction is attention-getting, lays out the problem well, and establishes a framework for the rest of the presentation.	10	
	Information is presented in a logical sequence.	5	
	Conclusion succinctly summarizes the presentation	10	
Content (20points)	Digestible language	5	
	Presentation demonstrates substance and depth.	10	
	Points made reflect interest/capacity for data analysis.	5	
	Overall message/purpose is made relevant to the target audience.	5	
Delivery (25 points)	Speaker maintains good eye contact with the audience and is appropriately animated (e.g. gestures, movement, inflection)	5	
	Speaker uses a clear audible voice.	5	
	Delivery is natural and enthusiastic.	5	
	Good language skills (grammar, pronunciation) are used.	5	

	Length of presentation is within the assigned time limits.	5	
Response to Questions (15 points)	Demonstrates full knowledge of topic.	5	
	Actively listens to question and clarifies (when necessary) prior to answering.	5	
	Responds easily and confidently to questions.	5	
Score	Total Points	90	

## **Annex I – Research Papers**

### **Implications for Women’s Investment in Higher and Continuing Education for Their Labour Market Participation**

The research will answer the questions: What are the implications of women’s investment in further education for their participation in the labour market? How much more time do women spend on further education than men? What returns do they realize from this investment with regard to their remuneration, especially relative to men, their advancement in the labour market, and their propensity to migrate to realize greater returns on their investment? The answers will inform thinking and policy on women’s higher education and labour market participation in Jamaica’s developmental context.

### **Care Economy I: Unpaid Care Work vs Forgone Paid Productive Work: A Cost Benefit Analysis**

By quantifying the discrimination that women face in the labour market by monetizing and costing how the unequal allocation of unpaid care work impinges on their ability to participate more fully in the labour market, this research will form the basis of relevant proposals that will relieve women of the care obligations that prevent them from performing more productive, income-earning work, and finding and keeping quality jobs.

### **Care Economy II: Prospects, Feasibility and Design of Support Programmes for Workers with Care Needs**

This research will explore employers’ responses/programmes to employees’ care needs in Jamaica, with a view to exploring the prospects, feasibility and design of support programmes/systems for workers with care obligations, based on employers’ and employees’ needs, and best practice in Jamaica and elsewhere. Included in this research will be an assessment of the attitudes and understanding of public policy makers and private sector decision makers towards women’s unpaid care work and its relationship to paid work.

There are still many questions to be answered and data to be collected as Jamaica moves forward in formulating policy to address care economy needs with a view to improving women’s labour market participation and productivity.

### **Women in Crime**

The research will examine the available data on the female population in adult correctional facilities, providing insight into the types of crimes, the age group and a possible geographical mapping of communities in which these women live. Acknowledging and understanding the role that women have in the Jamaican crime scene, allows for better intervention, prevention and control strategies by stakeholders. Identifying the various roles that women play in

crime, especially those that have been prosecuted, will enable the policy makers to provide these beneficiaries of the action with focused alternatives and social interventions.

## Annex I – Concept Note Template

Insert Project Title

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<Insert a one sentence summary of the idea >

### **PROBLEM**

Describe the problem being addressed>

### **BACKGROUND**

<Set out any information that is necessary to have an understanding of the problem.>

### **RATIONALE**

<Indicate why this is important.>

### **OBJECTIVE**

<Describe the possible results of the work.>

### **POLICY IMPLICATIONS**

<Speculate on the possible policy implications.>

## Annex II – Budget template

Description	Budget (EUR)	Notes
Human Resources (e.g. researcher, administrator)		
Equipment and Supplies (e.g. laptop)		
Public Dissemination Events (e.g. webinar, workshop)		